

NR_key_name: ODEA537C1EC72418852564DF005A50EE

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DisplayDate: 07/25/1997

DisplayDate_Time: 12:34:25 PM

ComposedDate: 07/25/1997

ComposedDate_Time: 12:26:30 PM

Subject: August 5 meeting

I have reserved hotel rooms for each of you for the night of August 4 at the Mayflower at the govt. rate of \$124/night. The rooms are guaranteed against your credit cards. If you do not need the room, I will cancel it as I get your intineraries from SATO. Your confirmation numbers are listed below.If you have not yet contacted SATO regarding your travel, please do so. Let me know if you need anything else. See you all on the 5th.Jack 5621997Henry 5929876Kermit 0761927Bill 5041762On another note, I would like to apologize for and explain why it has been taking me longer to process your travel claims and other requests. About two months ago my mother was diagnosed with breast cancer and as you can imagine it sent us all into a bit of a tailspin. As we met with surgeons and oncologists to get second opinions and information I ended up taking a bit of time off from work. As a result, I fell behind and have now caught back up. Mom had what seems to be successful surgery and has undergone her first chemotherapy treatment. She is doing well and things seem to getting back to a routine. I hope to stay caught up and not miss too much more time but I thank you all for your patience during the past few months.

Body:

recstat: Record

DeliveryPriority: N

DeliveryReport: B

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