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From: CN=Douglas Horne/O=ARRB
DisplayFromDomain:
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DisplayDate_Time: 7:28:57 PM
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Subject: ARRB Staff Met With LTC Bisacre at IRR

MEETING REPORTDocument's Author: Douglas Horne/ARRB Date Created: 08/25/97Meeting Logistics Date: 08/20/97Agecny Name: Investigative Records Repository (IRR)Attendees: LTC Michael D. Bisacre, U.S. Army, Elaine Rogic (Director of IRR), Jeremy Gunn (ARRB), Doug Horne (ARRB), and Jim Goslee (ARRB)Topic: ARRB Staff Met With LTC Bisacre at IRRSummary of the Meeting On Wednesday, August 20, 1997, Jeremy Gunn, Doug Horne, and Jim Goslee met with LTC Bisacre, Commander of the 716th M.I.B., and Elaine Rogic, Director of Investigative Records Repository (IRR). The purpose of the meeting, at LTC Bisacre's request, was to obtain an overview of where "we are going (collectively)" with IRR records, to review remaining work, and to discuss procedures for accomplishing that work.ARRB's letter of August 11, 1997 had paved the way for this meeting. Procedures for presenting proposed redactions before the Review Board were reviewed by Jeremy Gunn. The following actions were agreed to :-ARRB will prepare a boilerplate letter to be used by ARRB to notify agencies that hold IRR referrals that they will only have until October 17th to return referrals to IRR. [This date change from the contents of our letter was at LTC Bisacre's request, in order to give IRR an additional week to process incoming, processed referrals.]-ARRB agreed to try to fax a courtesy copy of the draft of this letter to IRR for review on Tuesday, August 26th, and IRR promised to review same and try to return 24 hours later.-ARRB stated its goal was to get smooth letters out to agencies holding referrals by C.O.B. Friday, August 29th.-IRR agreed to make every effort to forward to the Review Board, by November 4th, complete document packages for records for which referrals have been processed and returned to IRR by that date. -Jeremy Gunn suggested that IRR could make a "dry run" presentation of typical desired postponements, and present evidence to the Board members, at the September 17th Board meeting, if they so desire, in order to better gauge Board reaction to their desired postponements, and determine the apparent likelihood of their postponements and evidence being accepted by the Review Board prior to submitting documents on November 4th.IRR also promised to do its best to reassemble its previous correspondence file on referrals sent to other agencies and to provide a copy to ARRB for its use in preparing letters to agencies holding referrals.Jim Goslee was identified as ARRB's future primary POC with IRR. END

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