NR_key_name:	6594FBBC025D646C852565010056FE1B
SendTo:	CN=Jim Goslee/O=ARRB @ ARRB
CopyTo:	
DisplayBlindCopyTo:	
BlindCopyTo:	CN=R ecord/O=ARRB
From:	CN=Douglas Horne/O=ARRB
DisplayFromDomain:	
DisplayDate:	08/28/1997
DisplayDate_Time:	11:56:00 AM
ComposedDate:	08/28/1997
ComposedDate_Time:	11:50:11 AM
Subject:	IRR Letters
Body:	Tuesday, before I present these to Jeremy for signature, you and I will do final proofreads and we will both have to initial the document summary page for each letter (standard procedure). Then I will walk the package into Jeremy.When you bring the smooth letters to me, please have each one in a separate folder, with the enclosures for each letter attached to that letter. (Often times around here people do not affix attachments until after outgoing letters are signed, but in my opinion, that is often a prescription for disaster. In this case, we want them all affixed up-front during the review process of the final product on letterhead.)I am assuming you will send all of these, in cleaned-up form, to Cathy on Friday. Perhaps today you can get her to answer any questions you may have about headers, footnotes, etc.Thanks.
recstat:	Record
DeliveryPriority:	N
DeliveryReport:	B
ReturnReceipt:	
Categories:	