

NR_key_name: BE567A80D74EF82185256529003E55B1
SendTo: CN=Tom Samoluk/O=ARRB @ ARRB;CN=Tracy Shycoff/O=ARRB @ ARRB
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Jeremy Gunn/O=ARRB
DisplayFromDomain:
DisplayDate: 10/07/1997
DisplayDate_Time: 7:34:22 AM
ComposedDate: 10/07/1997
ComposedDate_Time: 7:20:52 AM
Subject: Wednesday Agenda
I propose that on Wednesday we attempt to accomplish the following:Senior Staff1. plans vis a vis Joan (include Michelle at appropriate time)2. plans for staff files and cleaning up SCIF3. Final Report (report from Tracy; Jeremy provides draft Table of Contents)4. memo routing procedures (who gets copied on what) 5. plans for coordinating referrals (esp. HSCA) (include others as needed)No Name Committee (and include others who have referral responsibilities -- e.g., Sydney, Joan, etc.) NOTE: CIA team will not be in office. Although I would rather have Bob and Irene present, I think we can go forward without them. 1. get all issues on the table vis a vis referrals and make sure we have all info2. make decision on FBI-HSCA referral priorities3. establish clear procedures for inter-staff communications. Make sure memos directed to Tom and that Jeremy is cc:d.
Body:
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DeliveryReport: B
ReturnReceipt:
Categories: