

NR_key_name: COD24DA7A8EE3BFB85256577004D7A96
SendTo: CN=Bob Skwirot/O=ARRB @ ARRB
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Michelle Combs/O=ARRB
DisplayFromDomain:
DisplayDate: 12/24/1997
DisplayDate_Time: 9:41:57 AM
ComposedDate: 12/24/1997
ComposedDate_Time: 9:06:17 AM
Subject: Notes from IP

Before I lose them in a flurry of holiday madness, a few thoughts from my trip to IP yesterday.1. Could you send an updated name list to Bonnie? In making corrections yesterday, several documents had to be marked for return to ARRB because names were not listed on the list at IP. I wrote notes on each of them explaining the problem or problems. You should see them the week of January 5. 2. Manuel needs to get out to IP to work on that large document ASAP. It is a September document and Bonnie estimated that the rest of the September documents would be finished by the week of January 5th. That document could potentially hold up the rest of the September shipment.3. I spent several hours yesterday making corrections to a one foot high stack of documents from the September collection. I know this was the first month for the new members of the team but could you ask all your folks to please take a few seconds to review their work before moving on to the next document. The most common problems are: missed redactions (particularly at the top of a page near the staple), missing numbers and initials on pages, and incorrect redaction counts. The problems are generally individually minor, but time consuming to correct in the aggregate.4. Barry thinks he is going to bring a stack of new documents to us the week of the 29th. He also wants to discuss which issues you anticipate bringing before the Board at the January meeting.5. I placed the list of document corrections which change the total number of redactions in your in-box. I have not made any of the corrections on Fastrack.Thanks for your help. I hope you had a great holiday!

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: