NR_key_name:	A01560F1EBAF1E74852565F00057BAAD
SendTo:	CN=Jeremy Gunn/O=ARRB @ ARRB
CopyTo:	
DisplayBlindCopyTo:	
BlindCopyTo:	CN=R ecord/O=ARRB
From:	CN=Bob Skwirot/O=ARRB
DisplayFromDomain:	
DisplayDate:	04/24/1998
DisplayDate_Time:	12:14:19 PM
ComposedDate:	04/24/1998
ComposedDate_Time:	11:58:14 AM
Subject:	CIA records for NARA
Body:	Barry has requested that we try to process CIA records ready for NARA if they are completed while I am away. He asserts that our sitting on them will idle people in his office and leave a backlog of records clogging his shelves waiting for Final Determination Forms before they can be filed. While I see his point, I think for morale here it is best that people promised to the other teams should be employed by those teams while I am away. As is often the case with CIA review, the records that were promised for us to review this week did not arrive until the last minute. So, while we were under employed on CIA projects early in the week, we now have much that should be done and lack sufficient time to complete task. Namely, we have the January meeting records to ready for NARA and a group of records to review for the next meeting. We will complete as much as we can today. If we make significant progress on the records it might make sense- and I know that this contradicts my above recommendation- to finish this group of material. But I would suggest that only if it appears that they could be done in half a day. (I should note that Ben relinquished the hour of JPO time that he had scheduled for this morning so that he could work on the records that just came in.)
recstat:	Record
DeliveryPriority:	N
DeliveryReport:	B
ReturnReceipt:	
Categories:	