

NR_key_name: 0C1CF0CD1C5BF1D98525663300571FA2

SendTo: CN=Jim Goslee/O=ARRB @ ARRB

CopyTo: CN=Andrew Funk/O=ARRB @ ARRB

DisplayBlindCopyTo:

BlindCopyTo: CN=R ecord/O=ARRB

From: CN=Douglas Horne/O=ARRB

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DisplayDate: 06/30/1998

DisplayDate_Time: 12:03:56 PM

ComposedDate: 06/30/1998

ComposedDate_Time: 11:51:37 AM

Subject: RIFs for Consent Releases

Jim, I was asked today, by both Jerrie and Jeremy, whether we have any unclassified work for Nabeena, the intern who sits where Christina used to sit. I said yes--making RIFs for consent releases. She is a third year college student, and will probably do "OK." Whatever she does will just have to be good enough for NARA; that's the way it is. I think the one day (or even two) required to train her will be worth the time spent, since we can make this one of her permanent assignments. Please begin training her this afternoon, after you get back. I will introduce you to her. If you want to, you can delegate the training to Andrew--that's your decision. Once she becomes productive, this will (theoretically) free Andrew up to help you with IRR fast track (or other matters such as partial postponement RIFs and processing). The benefit to us is that we will have less of a crunch in September (at least fewer consent releases then--maybe by then they will all be RIFed and transferred to the Archives). I envision a situation where we could actually take a big box or two of consent releases and just place it her work station and leave it there--they are unclassified now, and all they need are RIFs. Henceforth, let's make Nabeena our person who creates RIFs for Califano and JCS consent releases. Thanks.

Body:

recstat: Record

DeliveryPriority: N

DeliveryReport: B

ReturnReceipt:

Categories: