

NR_key_name: 5EB969FD42BBAC92852561F8005CAC93
SendTo: CN=Tracy Shycoff/O=ARRB @ ARRB
CopyTo: CN=David Marwell/O=ARRB @ ARRB
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Noelle Gray/O=ARRB
DisplayFromDomain:
DisplayDate: 07/13/1995
DisplayDate_Time: 12:54:02 PM
ComposedDate: 07/13/1995
ComposedDate_Time: 12:52:15 PM
Subject: Re: SCIF Shelves

I was under the impression that the trashcans were for nonclassified non/sensitive material and the classified/sensitive stuff should be placed in the burn box. Just let me know and I will retract or change my statement to the masses.
To: Noelle Gray/ARRB
bcc: David Marwell/ARRB
From: Tracy Shycoff/ARRB
Date: 07/13/95 12:48:56 PM
Subject: Re: SCIF Shelves
Noelle, the trashcans should ONLY be emptied by the cleaning people if they do not contain classified/sensitive information. Otherwise, just take out the bags and leave them in the SCIF and have a liner put in the can. We will be taking our classified trash to a burn center for disposal. David, is this right?
To: ALLcc: F
From: Noelle Gray/ARRB
Date: 07/13/95 11:42:05 AM
Subject: SCIF Shelves
The shelves are all number now for your convenience. If you are ever looking for agency docuemtns in the SCIF don't forget the location of all agency documents located in the SCIF can be easily found in the SCIF Track Database. P.S. If you notice the trashcans in the SCIF getting full, please sit them outside the SCIF door and the cleaning ladies will empty them. Thank you.

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: