

**NR\_key\_name:** 734C9D0F1463FEE68525623D004200FD  
**SendTo:** CN=Anne Buttimer/O=ARRB @ ARRB  
**CopyTo:** CN=Eileen Sullivan/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Tracy Shycoff/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 09/20/1995  
**DisplayDate\_Time:** 8:01:43 AM  
**ComposedDate:** 09/20/1995  
**ComposedDate\_Time:** 8:00:56 AM  
**Subject:** Re: sending letters

That's fine with me if Eileen is available (I think they have a big mailing going out today). I'd be happy to have either Valerie or me do the letters for you if you'd like.  
**To:** Tracy Shycoff/ARRB  
**Bcc:** Eileen Sullivan/ARRB  
**From:** Anne Buttimer/ARRB  
**Date:** 09/20/95 07:58:59 AM  
**Subject:** Sending letters  
I need to have several letters (in the next two days, a total of 8 to 10 maybe fewer) prepared for sending. Some are left over from yesterday. They have to go today as they concern my upcoming travel & appointments (I'll type them in gum shoe, they then need to be "pulled" into WordPerfect to go on letter head. I'm going to fax some of them (I'll do the faxing) and then they'll all need to go in the mail. Jerrie told me she and Noelle are going to be working with the Board for all of today and Thursday. Is it OK to ask Eileen to show me how to do this myself?

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**