

**NR\_key\_name:** C61B2B37BDDDC59D852562920064538E  
**SendTo:** CN=Tracy Shycoff/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Jerrie Olson/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 12/14/1995  
**DisplayDate\_Time:** 1:20:34 PM  
**ComposedDate:** 12/14/1995  
**ComposedDate\_Time:** 1:15:50 PM  
**Subject:** Re: holiday leave

No plans to take any days off. If I am off, it will be an unscheduled event. The only exception to this would be whether I would lose days off if I don't take them. I don't remember what the rules are on this and whether they even apply to me at this point. Please bring me up to speed on this rule and let me know whether I need to schedule any time off. Thanks.  
To: ALLcc: From: Tracy Shycoff/ARRBDate: 12/14/95 01:10:09

PMSubject: Holiday leave  
If you are planning to take any leave during the holidays and you have not yet turned in a leave slip, please do so by the end of the day tomorrow. I need to make arrangements for coverage in the office and need this info. Thanks.(If you plan on being here, please let me know so that I know you have read and responded to this note. Thanks.)

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**