NR_key_name:	AD4058BAE06C24A5852564050050ECB7
SendTo:	CN=Jeremy Gunn/O=ARRB @ ARRB
CopyTo:	
DisplayBlindCopyTo:	
BlindCopyTo:	CN=R ecord/O=ARRB
From:	CN=Ron Haron/O=ARRB
DisplayFromDomain:	
DisplayDate:	12/19/1996
DisplayDate_Time:	9:44:52 AM
ComposedDate:	12/19/1996
ComposedDate_Time:	9:43:55 AM
Subject:	Re: RIF Forms for DOJ--OLC

Body:

Once you clear this with Steve Tilley, let me know so I can inform Betty Farris at the Office of Legal Counsel. Thanks.--RonTo:Ron Haron/ARRBcc:Phil Golrick/ARRB, David Marwell/ARRBFrom:Jeremy Gunn/ARRBDate:12/19/96 07:01:10 AMSubject: Re: RIF Forms for DOJ--OLCI have talked to Steve about this issue before, and I will give him a call to remind him.To:Phil Golrick/ARRB, Jeremy Gunn/ARRB, David Marwell/ARRBcc: From:Ron Haron/ARRB   Date:12/18/96 06:00:07 PMSubject:RIF Forms for DOJ--OLCCALL REPORTDocument's Author: Ron Haron/ARRB   Date Created: 12/18/96   The Players Who initiated the call?Review Board's representative in the call:Ron HaronDepartment of Justice's representative in the call:Betty FarrisDescription of the Call Date:12/18/96Subject:RIF Forms for DOJ--OLCSummary of the Call:Betty Farris of the Office of Legal Counsel (DOJ) called to clarify whether a RIF must be created for each document or whether one RIF is sufficient for a category of documents. Phil and I had advised her that a separate RIF for each document was unnecessary and that one was sufficient for a file. However, she has been advised by Steve Tilley to create a RIF for each document. Given that the OLC materilas involve no claimed postponements and the documents can be transmitted to the Archives directly, it seems to me wasteful and unnecessary to create a RIF for each piece of paper. I told Betty Farris I would call her back after consultation. Can we authorize her to prepare one RIF for the one category of documents? Don't forget to compose individual Action Item documents for any action items that resulted from the call!

recstat:	Record
DeliveryPriority:	N
DeliveryReport:	B
ReturnReceipt:	
Categories:	