

**NR\_key\_name:** 4D1160E69311AFA08525644B004DC230  
**SendTo:** CN=Chet Rhodes/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Jeremy Gunn/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 02/27/1997  
**DisplayDate\_Time:** 9:17:44 AM  
**ComposedDate:** 02/27/1997  
**ComposedDate\_Time:** 9:09:20 AM  
**Subject:** Re: Letterhead template

Chet--Does this mean that I am a POWER USER? I'm thrilled. Do I get a badge or something? (Perhaps it's the kind of thing that only I should know about and I shouldn't mention my status to others. Please let me know--I don't want to commit a faux pas. Or a vrais pas for that matter.)As you requested: (A lot of work went into this.)To: Jeremy Gunn/ARRBcc: From: Chet Rhodes/ARRBDate: 02/27/97 08:57:53 AMSubject: Re: Letterhead templateTo: Chet Rhodes/ARRBcc: David Marwell/ARRB From: Jeremy Gunn/ARRB Date: 02/26/97 08:45:19 AMSubject: Letterhead templateI needed to change the date in the header of a letter. The template doesn't allow me to do that. Thus far, my experience is that the template takes more time than doing letters individually. Can this be changed or should I just create my own letters? Can you forward the letter to me via email I would like to take a look at it.As for creating your letters, Templates are very seldom used by POWER USERS. So feel free to create them any way you want. Templates are more for people who need to write a letter twice a week and need prompting on the format.

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**