

**NR\_key\_name:** 7522942420D48A8585256523006C7352  
**SendTo:** CN=Tom Samoluk/O=ARRB @ ARRB  
**CopyTo:**  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Jeremy Gunn/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 10/01/1997  
**DisplayDate\_Time:** 3:55:32 PM  
**ComposedDate:** 10/01/1997  
**ComposedDate\_Time:** 3:44:34 PM  
**Subject:** Re: DRAFT E-MAIL - Document Referrals

How about something like:I would like to get a quick update on where we stand currently on referral work that is being done by the ARRB staff. (For example, I mean to include HSCA or Eisenhower Library referrals for which we are responsible, and not FBI referrals to other agencies for which we are merely sending "dunning" letters.) If you have had any responsibility for referrals, please send me a short note explaining what you have been involved in and what you understand needs to be done.As a hypothetical example:HSCA#7 documents have been referred to CIA but not returned22 have not been referred to CIA but need to.1 document referred to Postal Service but with no response.2 etc. etc.Once I have collected all of this information, I would like to have a meeting to discuss where we need to go from here.For those on CIA and FBI teams, please coordinate through Bob and Laura. For SS, HSCA, State, NSA, please go through Michelle. For LBJ, please send it to me directly.Thanks.To: Jeremy Gunn/ARRBcc: From: Tom Samoluk/ARRBDate: 10/01/97 03:36:31 PMSubject: DRAFT E-MAIL - Document ReferralsJeremy:Please advise me if the text below is what you had in mind for my e-mail on referrals. I won't bog you down in the future with requests to review routine e-mails or memos, but because of some obvious sensitivities I wanted you to see the text on this one. Thanks.TomIn an effort to gather as much information as possible about documents that have been referred, I would like to request that anyone who has been involved in and/or has information about referrals, gather whatever information you have in your possession for my review. I would ask that Irene, Joan, Manuel and Ron route whatever information you can provide through Michelle.Although I want documentation of referrals, please do not hesitate to come and see me to talk about this issue and whatever information you have to offer.Thanks.

**Body:**  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**