

**NR\_key\_name:** 0844A2687627EA8E85256531004AA0B6  
**SendTo:** CN=Carrie Fletcher/O=ARRB @ ARRB  
**CopyTo:** CN=Laura Denk/O=ARRB @ ARRB  
**DisplayBlindCopyTo:**  
**BlindCopyTo:** CN=R ecord/O=ARRB  
**From:** CN=Tracy Shycoff/O=ARRB  
**DisplayFromDomain:**  
**DisplayDate:** 10/15/1997  
**DisplayDate\_Time:** 9:36:02 AM  
**ComposedDate:** 10/15/1997  
**ComposedDate\_Time:** 9:35:08 AM  
**Subject:** Re: Sick leave

Wednesday is fine. You will need to take 4 hours of Annual leave and 4 hours of sick for Friday. Let me know if you want to talk more about this.

**Body:** To: Tracy Shycoff/ARRBcc: From: Carrie Fletcher/ARRB Date: 10/15/97 08:55:05 AM  
**recstat:** Record  
**DeliveryPriority:** N  
**DeliveryReport:** B  
**ReturnReceipt:**  
**Categories:**

Subject: Sick leave

When I submitted my planned leave days to aura some questions arose over taking a whole day of sick leave for a doctor's visit. I have a doctors visit in Loudoun County the Wednesday before Thanksgiving and was planning on taking a half day. I have a dentist appointment the Friday after Thanksgiving , also in Loudoun. I was planning on taking a half day on Wednesday because the appointment is late and a whole day on Friday since the appointment is in the early afternoon. Can I take a whole day of sick leave for the Friday or do I need to take a half day of sick leave and a day of vacation leave?