

NR_key_name: 2F653E36C60C43518525662F00494495
CN=Bob Skwirot/O=ARRB @ ARRB;CN=Jessica DiFrisco/O=ARRB @ ARRB;CN=Michelle Combs/O=ARRB @ ARRB;CN=Tracy Shycoff/O=ARRB @ ARRB

SendTo:

CopyTo:

DisplayBlindCopyTo:

BlindCopyTo: CN=R ecord/O=ARRB

From: CN=Jeremy Gunn/O=ARRB

DisplayFromDomain:

DisplayDate: 06/26/1998

DisplayDate_Time: 9:23:54 AM

ComposedDate: 06/26/1998

ComposedDate_Time: 9:20:17 AM

Subject: Re: Who's on First?

Bob suggested that, for purposes of clarity and sanity, Staff Reg. 27-35-42(c) be revised to read: "Michelle shall be responsible for signing Jessica's leave slips."Accordingly, you should make the above-stated change in your Staff Handbook. I will take responsibility for notifying OPM, OMB, and O-NO.To: Bob Skwirot/ARRB, Jessica DiFrisco/ARRB, Michelle Combs/ARRBcc: Tracy Shycoff/ARRB From: Jeremy Gunn/ARRB
Date: 06/26/98 08:17:47 AMSubject: Who's on First?In order to dispell all possible confusion about leave slips and other slip-ups, let me first apologize for any lack of clarity (which is completely my fault) and try to set the record straight.Staff Reg. 27-35-42(b). The operating presumption is that Jessica will be working directly with Michelle and will obtain her assignments from her. When Bob finds that the CIA records have reached a critical mass, and that he needs Jessica's help in preparation for a Board meeting or to reduce a backlog, he will talk to Michelle and they will jointly reach an accommodation about the best way to handle the situation. Staff Reg. 27-35-42(c). Bob will, however, be responsible for signing Jessica's leave form -- though she should make sure that Michelle is fully apprised of absences.For all other questions, refer to sections 25, 42, and 68 of the Staff Manual as well as OPM advisory 99.8.P.S. Jessica -- how does it feel to be so valuable and appreciated?

Body:

recstat: Record

DeliveryPriority: N

DeliveryReport: B

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