

NR_key_name: 9AC32132AA978D768525665600784D91
SendTo: CN=Michelle Combs/O=ARRB @ ARRB
CopyTo: CN=Laura Denk/O=ARRB @ ARRB
DisplayBlindCopyTo:
BlindCopyTo: CN=Record/O=ARRB
From: CN=Tracy Shycoff/O=ARRB
DisplayFromDomain:
DisplayDate: 08/04/1998
DisplayDate_Time: 5:54:25 PM
ComposedDate: 08/04/1998
ComposedDate_Time: 5:54:02 PM
Subject: Re: Personnel Forms--Thank you!

You got it. To: Tracy Shycoff/ARRBcc: Laura Denk/ARRBFrom: Michelle Combs/ARRBDate: 08/04/98
 05:02:08 PMSubject: Re: Personnel Forms--Thank you! Thank you for your efforts. I know you, like the rest
 of us, have been busy. This form will do nicely though I would still like the confirmation form when it arrives.
 To: Michelle Combs/ARRBcc: Laura Denk/ARRBFrom: Tracy Shycoff/ARRBDate: 08/03/98 03:53:43
 PMSubject: Re: Personnel FormsI left a copy of the SF52 (request for personnel action) on your chair in an
 envelope. This is the form that I send over and then they send back an SF50. I have not received the SF50
 back from them but that does not necessarily mean that the change didn't take place. FYI, I have also not
 received a form back on another title change from September. As you know, I have been periodically checking
 on it (in between the other six thousand things going on here!) [Screened by: NARA RD-F on October 24, 2016
 according to the John F. Kennedy Records Collection Act of 1992, 44 U.S.C. 2107, Section 10(a)(2)]. Needless
 to say that her desk and voice mail are probably overflowing and she is trying to get to all the requests. In the
 meantime, the SF52 should satisfy any prospective employers needs. I will let you know when I get the form
 from GSA.To: Tracy Shycoff/ARRBcc: Laura Denk/ARRB From: Michelle Combs/ARRB Date: 07/31/98
 09:15:35 AMSubject: Re: Personnel FormsTracy, I really need this form in its most current version. If you
 don't have time to check on it, could you please give me the number of the person at GSA that I need to call. I
 don't mind doing it myself. It has been over three months since my title changed. Surely they would have the
 form available by now. The last change took only a few weeks to come through.To: Tracy
 Shycoff/ARRBcc: From: Michelle Combs/ARRBDate: 07/01/98 08:28:35 AMSubject: Re: Personnel
 FormsAny update on this? Thanks for checking.To: Michelle Combs/ARRBcc: From: Tracy
 Shycoff/ARRBDate: 06/18/98 03:06:36 PMSubject: Re: Personnel FormsI haven't received a copy back from
 GSA of your title change. I'll call them and find out why and let you know. I can give you the special assistant
 one now. Come see me when you get back in the office for it.To: Tracy Shycoff/ARRBcc: From: Michelle
 Combs/ARRB Date: 06/18/98 10:58:08 AMSubject: Personnel FormsDo you have SF50s (the personnel form
 that lists titles and salaries) that list my "special assistant" and then "associate director" titles? If you do, can I
 get copies for my personal records. If you don't, can I request a copy of at least the "associate director" one?
 I need to be able to "demonstrate" my current title and salary level to future employers both now and in the
 future. Thanks.

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: