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Subject: Contact With Jennifer Mummert, House Appropriation Subcommittee Staff

Today, I called Jennifer Mummert, our staff contact on the House Appropriation Subcommittee Staff, as a follow-up to the February 5, 1996 letter from Chairman Lightfoot regarding the FY 1997 appropriations process. I acknowledged receipt of the letter and said that we look forward to working with her and the Subcommittee this spring. Mummert told me the following: 1. We will not have a hearing this year. 2. It is probably not necessary for us to have an informal meeting with the Subcommittee staff this year, unless we see a reason for one, because Jack and David met with Michelle Mrdeza in June 1995. 3. We should prepare our agency budget justification and formal statement for submission to the Subcommittee by April 1, 1996. (Tracy and I have already discussed getting these ready.) 4. As stated in Chairman Lightfoot's letter, they will provide us with questions after the submission of the President's fiscal year 1997 budget. We must answer the questions within three weeks of receiving them. Mummert was familiar with the Review Board,

Body: cooperative, and pleasant in responding to questions.

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