

January 3, 1996

Mr. Richard Helms  
4649 Garfield Street N.W.  
Washington, DC

Dear Mr. Helms:

The Assassination Records Review Board was created by the Assassination Materials Disclosure Act of 1992 which mandated the identification, disclosure, and preservation of governmental records related to the assassination of President John F. Kennedy. The ARRB has been tasked to review classified materials and to identify additional assassination records.

The purpose of this letter is to arrange an interview with you by a member of the ARRB staff. An open and forthcoming interview could assist us in the identification of additional records or clarify that the historical record is complete and accurate. This meeting can be scheduled at a time acceptable to you in the near future. It can take place in our office or, if you prefer, at another location.

Thank you for your cooperation. We look forward to the opportunity to talk with you.

Sincerely yours,

David G. Marwell  
Executive Director