

Assassination Records Review Board

600 E Street NW ▪ Suite 208 ▪ Washington, DC 20530

December 21, 1994

Stephen D. Potts, Director
Office of Government Ethics
Suite 500
1201 New York Avenue, NW
Washington, D.C. 20005-3917

Dear Mr. Potts:

This is to inform you that I have designated Sheryl L. Walter, General Counsel for the Assassination Records Review Board, as the ethics officer for our agency.

As I am sure you know, ethics issues can be bewildering to the uninitiated. The Assassination Records Review Board and staff have profited immensely from the outstanding assistance of Ms. Cheryl Kane Piasecki of your staff, who has explained our obligations and responsibilities under the Ethics in Government Act in the clearest and most professional manner. While it may be impossible to eliminate all of the mystery of ethics regulations, we are extremely grateful to Ms. Piasecki for providing information and material, as well as a most useful introductory briefing during a recent Board meeting.

We greatly appreciate all that your office has done for us and look forward to working closely with you in the future. If you have any questions or need additional information, please do not hesitate to give me or Ms. Walter a call at (202) 724-0088.

Sincerely,

David Marwell
Executive Director

cc: Thomas Zorn
Cheryl Kane Piasecki