

June 2, 1997

Ms. Penny Circle
Chief of Staff for
President Gerald R. Ford
P.O. Box 7090
Avon, Colorado 81620

Dear Penny:

Thank you very much for your help in arranging for the meeting with President Ford. We appreciate your efforts and helpfulness.

I am enclosing a copy of a letter for President Ford and a draft memorandum, which I promised to send to him for his review. To the extent that he would like to make any corrections, please do not hesitate to let me know. As I mentioned to him, the memorandum will itself become part of the permanent records in the National Archives. Please let me know if there is anything further I can do to encourage him to make copies of the relevant portions of the desk diaries available to the JFK Collection at the Archives.

I trust that you are now safely installed in Beaver Creek and that your average daily temperatures have dropped from 30 to 40 degrees.

Best wishes,

Dr. T. Jeremy Gunn
General Counsel and
Associate Director for Research and Analysis

Enclosures