

**Timetable for Completion of the Final Report
of the
President John F. Kennedy Assassination Records Review Board
May 13, 1998**

Executive Summary [Jeremy]

Complete first draft: August 15
Complete Board review: August 30

Chapter 1: The Problem: Secrecy and the Assassination of President Kennedy
[Jeremy]

[legacy of secrecy surrounding the assassination; WC; HSCA; etc.]
Complete first draft: July 15
Complete Board review: August 1

Chapter 2: The Solution: The JFK Act [Ron/Jeremy]
[section-by-section analysis of the JFK Act]

Complete first draft: August 1
Complete Board review: August 15

Chapter 3: The Assassination Records Review Board and Staff [Eileen]

- A. Board Members
- B. Staff
- C. Setup and Definition of Assassination Records
- D. Summary of Meetings and Hearings
- E. Summary of Board's actions on Records [w/Michelle, Pete]
- F. Outreach, Public Affairs, Reports to Congress
- G. One Year Extension

Complete collection of information: April 17 [done]
Complete outline: April 24 [done]
Complete first draft: June 15
Complete Gunn edits: June 30
Complete Board review: July 15
Complete Final draft: July 30
Complete necessary updates: August 25

Chapter 4: Standards for Release of Information under the JFK Act [Bob and Laura]

Complete rough draft [done]
Complete first draft: May 29
Complete Gunn edits: June 15
Complete Board review: July 1
Complete final draft: July 15

- Chapter 5: Federal Agency Compliance with the JFK Act [Ron]
Complete identification of issues: April 17 [done]
Complete draft of agencies with final compliance: July 15
Complete draft of agencies with final compliance: August 1
Complete draft of CIA and FBI: August 15
Complete final draft: August 31
- Chapter 6: Pursuit of Additional Records and Information [Michelle/Eileen/Doug]
A. Pursuit of Federal records and information
B. Pursuit of state and local records and information
C. Pursuit of private records and information
[D. Medical Evidence?]
Send list of topics to staff: April 22
Complete comprehensive list of topics: April 24
Complete outline and division of responsibilities: May 1
Complete first draft: June 15
Complete Gunn edits: July 1
Complete Board review: July 15
Complete final draft: August 15
- Chapter 7: Findings, Lessons Learned, and Recommendations [Review Board]
Complete Board suggestions for topics:
Board initial discussion of topics:
Board decision on outline/structure of chapter:
Board final decision on recommendations:
Complete first draft:
- Appendices [Cathy/Michelle]
A. Names of all staff members
B. Statistical summary of records
C. List of depositions/interviews
D. List of donations to the JFK Collection
E. List of principal staff memos
F. Outline of Board's filing system
G. Requests for Additional Information and Records from Agencies
Complete identification of depositions/interviews: May 15
Complete identification of additional records/donations: May 15
Complete identification of staff memos: June 1
Complete formatting for index of ARRB filing system: June 1

Other

Statistical Analysis [Separate Volume] [Jeremy/Chet/Pete/Michelle]

Publication Schedule [Tracy/Michelle]

Decide on page format: June 1

Decide on cover format: July 1

Decide on binding format: July 1

Page estimate: July 1

Bids to printers: July 1

Final approval of cover format: August 1

Submission to printer: September 1-8

Return from printer: September 28

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