

March 22, 1995

Mr. John Pereira  
Director  
Historical Review Group  
Center for the Study of Intelligence  
Central Intelligence Agency  
Washington, D.C. 20505

RE: ARRB Additional Information Request No. CIA-1

Dear John:

I would like to thank you and your staff for your assistance and cooperation during our start-up phase. I trust that this bodes well for our work together during the upcoming years.

In order to facilitate and coordinate our efforts, I will be sending to you, from time-to-time, requests for additional information and records to facilitate the completion of the ARRB's responsibilities under the JFK Act. We will be numbering these requests, as shown above, to help us track our queries and your responses. Please do not hesitate to contact me or Jeremy Gunn if our requests are insufficiently clear or if they are unduly burdensome.

For our first request, we ask that you make available the following items:

- (a) *Comprehensive organizational charts (or the best available substitutes) of the following entities for the years 1958-1968:<sup>1</sup>*

*First, the Directorate of Plans (DDP or DD/P) including:*

- Western Hemisphere Division (DDP/WH)*
- Special Affairs Staff (DDP/SAS)*
- Task Force W*
- Special Task Force Operations*
- Counterintelligence Staff (DDP/CI)*
- Soviet Russia Division (DDP/SR)*
- Foreign Intelligence Staff (DDP/FI)*
- Technical Services Division (DDP/TSD)*
- Records Integration Division (DDP/RID)*
- Division D*
- Western Europe Division (WE);*

*Second, the Directorate of Support (DDS or DD/S) including:*

- Office of Security (DDS/OS) (including Security Research Section)*
- Technical Services Division (DDS/TSD);*

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<sup>1</sup>We are of course aware that the names, organizational structure, and reporting relationships of the entities identified below have changed over time. We have listed some divisions, offices, and staffs in order to facilitate the identification of organizational charts. If the Agency refers or referred to these entities by any other names or acronyms, we would of course intend our request to include those other names or acronyms.

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Third, the Directorate of Intelligence (DDI or DD/I) including:

- National Photographic Interpretation Center  
(DDI/NPIC)
- Office of Operations (DDI/OO)
- Domestic Contacts Division including all DCD bases  
in Louisiana, Florida, and Texas;

Fourth, the Directorate of Research (DDR or DD/R) including:

- Special Projects Branch
- Technical Services Division;

Fifth, CIA stations in

- Mexico City (1960-68 only)
- Miami (JMWAVE)
- other stations that we will discuss orally;

Sixth, the Inspector General;

Seventh, the Office of the General Counsel;

Eighth, to the extent not otherwise included above, any entities with responsibility for liaison or communications with the Federal Bureau of Investigation on matters pertaining to

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intelligence or counterintelligence;<sup>2</sup> and

Ninth, any other offices, task forces, units, programs, persons, or other entities with any responsibilities for surveilling, conducting operations with respect to, or engaging in liaison with any pro-Castro groups (e.g., Fair Play for Cuba Committee) or anti-Castro groups (e.g., Alpha-66, DRE, CRC, etc.).

- (b) The names and affiliations of all CIA personnel responsible for liaison with the Warren Commission, the House Select Committee on Assassinations, the House Select Committee on Intelligence of the 94th Congress (the "Pike Committee"); the Senate Select Committee to Study Governmental Operations with Respect to Intelligence Activities (the "Church Committee"), and the Commission on CIA Activities within the United States (the "Rockefeller Commission").
- (c) All manuals, handbooks, memoranda, or guides explaining:
  - (i) the organizational structure and division of responsibilities within CIA for the years 1958-68 and 1975-79;

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<sup>2</sup>If there were persons (rather than entities) tasked with the responsibility for such liaisons with the FBI, please identify those individuals.

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- (ii) the filing systems or filing procedures for the entities identified in (a) above; and
- (iii) guidelines for drafting memoranda or completing forms.

Examples of the type of documents we are seeking include the *Clandestine Services Instruction (CSI)*, the *Clandestine Services Handbook (CSHB)*, and the *Directorate of Operations Handbook (DOHB)*.

- (d) Copies of the instructions, guidelines, and other materials used by your reviewers in the review process. Barry Harrelson has already provided some -- if not all -- of these materials to Jeremy Gunn.
- (e) A list or lists of cryptonyms, digraphs, codes, pseudonyms, numerals, file identifications, or other identifications appearing in the assassination records (to the extent that such a list or lists have been or could readily be created).

To the extent that these materials are security classified, we will take all necessary precautions to protect them.

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I would like to thank you again for your cooperation. Please do not hesitate to contact me or Jeremy Gunn for any clarification regarding these requests.

Sincerely yours,

David G. Marwell

Executive Director

cc: Barry Harrelson

T. Jeremy Gunn

File 4.20.4-1