

BY FACSIMILE AND FIRST-CLASS MAIL

December 2, 1997

Mr. Terry W. Good
Director of Records Management
Executive Office of the President
Old Executive Office Building, Room 80
17th Street & Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Re: Presidential Records and the JFK Assassination Records Collection Act, 44 U.S.C. § 2107

Dear Mr. Good:

Thank you for making available for the Review Board's inspection, pursuant to our November 24, 1997 letter request, certain records in the custody of your office. I am writing to formally request that certain records be designated as assassination records under the JFK Act and that certain other records, while not assassination records, be copied and provided to the Review Boards to assist it in discharging its mandate under the JFK Act.

We recommend that the following records be designated as assassination records under the JFK Act and transmitted to the JFK Assassination Records Collection at the National Archives and Records Administration where the records can be reviewed by the public. The records are:

1. 11-page transcript entitled "Radio Traffic -- November 22, 1963." (PF No. 403).¹

¹ It is our understanding that "PF" denotes permanent file and that the "PF" number is the filing system number assigned by your office to the record.

Mr. Terry Good
December 2, 1997
Page 3

2. November 25, 1963 press release by the Office of the White House Press Secretary stating that the President has ordered the Department of Justice and the FBI to conduct an investigation of the Kennedy assassination (PF No. 1096).

3. Executive Order No. 11130, dated November 30, 1963, "Appointing a Commission Upon the Assassination of President John F. Kennedy" (PF No. 1100).

4. December 21, 1963 Letter from the President to Bernard L. Boutin, Administrator, GSA, regarding the allocation of monies for the Warren Commission (PF No. 1102).

5. Two Volumes of Notebooks prepared by the State Department and transmitted to the White House on April 24, 1964, entitled "Precedent File of Actions Taken Following Assassination of President Kennedy" (PF No. 1049).

6. July 20, 1965 Letter from Jake Jacobsen, Legislative Counsel to the President, to Robert C. Hagopian regarding the Presidential limousine.

In addition, we request that you provide the Review Board with copies of certain records. These records would not be designated as assassination records. Rather, they are being requested under the provision of the JFK Act that authorizes the Review Board to request additional information or records that would assist the Review Board in carrying out its functions. *See* 44 U.S.C. § 2107. The records are as follows:

1. May 10, 1996 Memorandum for the Record by William F. Matthews, Chief of Files, re files of Brooks Hays (PF No. 1646).

2. Memo entitled "Titles on Boxes Sent By Henry Wilson to be Mailed to Him" (PF No. 1645).

3. Collection of various documents inventorying records of the Kennedy Administration (1672 PF).

4. Materials re classified files sent to National Archives by Pierre Salinger (1673 PF).

5. February 19, 1966, Califano to President enclosing 2/17/66 memo from Katzenbach, AG, to Califano, Special Assistant to the President (2144 PF).

Mr. Terry Good
December 2, 1997
Page 3

6. January 12, 1969 File Memo Re materials sent to LBJ Library (1639 PF).
7. November 18, 1968 Lawson B. Knott, Jr., GSA, to The President re transfer of files (1644 PF).
8. December 12, 1968 Rostow to President Memo enclosing 12/12/68 Art McCafferty to Walt Rostow memo re procedures for transferring files to LBJ Library (1640 PF).
9. "Status of Survey of Material To Be Shipped to Austin" (1643 PF).
10. Log of Pierre Salinger Material (11/23/63 - 3/17/64) (1648 PF).
11. Receipts for materials borrowed from National Archives (1919 PF).
12. Registration of Record Group No. 130 10/11/68 (1920 PF).
13. June 21, 1968 Memo from Califano to President re Historical Project involving Kennedy Administration Records (310 PF).

Thank you again for your assistance.

Sincerely,

Ronald G. Haron
Associate General Counsel

cc: Steven Tilley, Chief,
JFK Assassination Records Collection, NARA
(By Facsimile)