

Memo -> Staff

Subject: New Titles and a Promotion

I have decided to make the following changes in organizational titles:

1. The Analysis and Review Section will henceforth (and forevermore) will be known as:

Research and Analysis Section.
2. The Chief of the Research and Analysis Section will have the title:

Associate Director for Research and Analysis
3. Team Leaders will have the title:

Chief Analyst for (Team)
4. The Press and Public Affairs Officer will have the title:

Associate Director for Communication
5. The Administrative Officer will have the title:

Associate Director for Administration

In addition, I have decided to make permanent Phil Golrick's acting status as Chief Analyst for the FBI team. Phil has done an outstanding job in organizing and defining our effort in this critical area.