

August 3, 1995

Mr. W. Ralph Basham
Assistant Director
Office of Administration
United States Secret Service
1800 G Street, N.W.
Washington, D.C. 20006

Re: Destruction of Records Related to Protection of President Kennedy

Dear Mr. Basham:

Your letter of July 31, 1995, (with enclosures) raises very serious concerns about the adequacy of Secret Service review procedures under the terms of The President John F. Kennedy Assassination Records Collection Act of 1992, 44 U.S.C. Sec. 2107 (JFK Act).

In order to document the extent to which the Secret Service established appropriate guidelines for reviewing material in Accession 87-75-0004 (especially Box 1 and Box 6) after passage of the JFK Act of 1992, I am requesting the following information:

1. The names and titles of *all* Secret Service personnel (and others outside the Secret Service) who examined Boxes 1 and 6 of Accession number 87-75-0004 and concurred with the decision to destroy these records.

2. *All* notes, memoranda, reports and/or written documentation created by individuals who participated in the decision to destroy materials in Accession 87-75-0004. This should include all materials related to the revision of records schedule N1-87-89-1. (There is no need to duplicate materials enclosed with your July 31, 1995, letter.)

3. The following Files from Accession number 87-75-0004:

602.111 Other Places Folder #6-July-Nov. 1963
602.111 Key West, Fla. 3-26-61

602.111 New York 4-27-61

I am requesting that this material be provided to the Review Board staff no later than noon on Thursday, August 10, 1995.

I appreciate your stated assurance that the United States Secret Service takes seriously the requirements of the JFK Act. To that end, we specifically request that you assure us that *no* Secret Service records related to President Kennedy or to his assassination or records related to Vice President, then President, Johnson be destroyed *until* the Review Board has received prior written notice and has had an opportunity to inspect the records.

If you have any questions, please contact me at 202-724-0088.

Sincerely yours,

David G. Marwell
Executive Director

cc: Mr. Eljay B. Bowron
Director
United States Secret Service

Mr. John Kelleher
Chief Counsel
United States Secret Service

Mr. John Machado, Chief
Policy Analysis and Records Systems
United States Secret Service