

January 30, 1997

Ms. Jane E. Vezeris
Deputy Assistant Director
Office of Administration
United States Secret Service
1800 G Street, N.W.
Washington, D.C. 20223

Re: US Secret Service Letter of January 6, 1997 and Record Identification Forms

Dear Jane:

I am writing to respond to issues raised in your January 6, 1997 letter pertaining to record identification forms. After examining the computer disk that accompanied your letter, we have found some discrepancies that need clarification.

Our understanding is that with the exception of a very few documents containing Social Security Numbers and agent addresses, all Secret Service documents that you forwarded to NARA since November 1995, are open. In addition, there is some HSCA (Eileen Dinneen) material that is still under discussion. However, some of the record identification forms continue to list these documents as being closed. Two examples of RIFs where the title field is incorrectly restricted are 154-10002-10426 and 154-10002-10427. Your letter of January 6, 1997, indicated that these records are now open and available to the public at NARA. I have enclosed these samples along with several other RIFs that indicate restrictions. We ask that you review all information as it appears on your most current data disks and update them to show that open records are indeed open. We also request that you regularly update your electronic identification forms to reflect the Review Board's determinations on Secret Service records.

Since researchers who are interested in your records must rely on the record identification forms to formulate their requests, it is important that the RIFs reflect the most recent and accurate information. We request that you notify us when your most recently updated disks are available.

In addition, on two of the RIFs that were included with your disk on January 6, 1997, there appear to be slight discrepancies. The RIF for 154-10002-10477 identifies this document as being 13 pages in length. Our copy only has 3 pages. Are there additional pages in this document? Also, the RIF for 154-10002-10464 should say 2 pages instead of 1. That document should include the sample letter as the second page.

On another matter raised by your January 6, 1997 letter, in the category of "Internal Messages from Chief James J. Rowley (Item #6)," we note that June 1964 has two folders. We received records from Folder No. 1, but we have not seen any materials from Folder No. 2. Would you please forward the records from Folder No. 2 to our office for review?

With regard to the computer printouts, we note that two of these records contain Social Security Numbers, which the Review Board will postpone at your request. These documents are: 154-10002-10434 [Michael Paine] and 154-10002-10436 [Mark Lane].

On the printout for President John Fitzgerald Kennedy, we note that your file contained a photograph from 1963. We ask that you provide us with this photograph from President Kennedy's file.

We appreciate your assistance with these issues.

Sincerely yours,

David G. Marwell
Executive Director

cc: Mr. Donald Personette

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