

# MEMORANDUM

November 7, 1996  
updated November 13, 1996

To: David Marwell  
cc: Jerrie Olson, Kevin Tiernan, Jeremy Gunn

From: Joan Zimmerman

Subject: USSS Materials at the November 13-14, 1996 Review Board Meeting

This memorandum supplements memorandums prepared for the following meetings: September 27, 1996; October 15-16, 1996; and October 29-30, 1996, which are in Box 35. At the November 13-14, 1996 meeting, the Review Board might consider the issues and documents discussed in those memorandums. Secret Service documents are ready for review in Box 35. Additional Secret Service materials are available from Kevin for designation as "assassination records."

The Review Board can consider whether the following items are assassination records.

## I. USSS Summary of Procedures

On November 7, 1996, John Machado gave me a copy of a document entitled "U.S. Secret Service: The Evolution of Its Protective Policies, Practices and Procedures." Since this analysis focuses on procedures before and after the assassination of President Kennedy, it is a useful summary of changes from the Secret Service perspective. This document includes reactions to both the assassination and the Warren Commission. The Review Board can consider whether the entire document is an "assassination record." Staff recommendation: the entire document is an assassination record.

## II. The Record

**The Record** was an internal--"for administrative use only"--newsletter at the Secret Service from 1938 to 1968. The first few pages of each issue included information pertaining to threats and arrests under the title "Protection of the President." The rest of each volume was devoted to counterfeiting issues. I have included some sample pages of "Protection of the President" from the July, August, and September 1963 volumes.

The Secret Service had forwarded old issues of this publication to the National Archives, and the Textual Reference Division confirms that all volumes of **The Record** from 1938 through 1959, are available to the public. In our SS-4 request for materials dated April 3, 1996, we had asked the Service to make volumes for 1960 through 1964 available to us. We recently asked the Service to

review the 1965 volume for any mention of the Warren Commission. John Machado has indicated that these volumes of **The Record** will eventually be sent to the Archives--but not within the next 12 months. According to John Machado, the Archivist at the Secret Service is still using these volumes, and he could not predict when they will be sent to the Archives. The Review Board can consider whether the "Protection of the President" information in each volume is assassination related. The Board can also consider whether the 1960-1965 time frame is appropriate. If so, the Staff can copy the "Protection of the President" pages from each volume and place them in the JFK Collection. An alternative approach would be to ask the Secret Service to accelerate its progress in forwarding **The Record** to the National Archives. In return, the Review Board would refrain from designating **The Record** an "assassination record." If this plan is acceptable to the Review Board and to the Secret Service, the complete set of **The Record** will be together in the Textual Reference Division, and a note indicating its location could be available to researchers in the JFK Collection. The Secret Service would benefit by not having to copy pages on "protection of the president." *Staff recommendation:* Offer the Secret Service the option of placing **The Record** in the Archives within the next 4 weeks, and the Review Board will refrain from designating the volumes from 1960 through 1965 "assassination records."

### III. Materials from the Abraham Bolden File

We requested the Abraham Bolden file in our SS-7 letter dated June 3, 1996. The Secret Service has provided a partial response, which documents Chief Rowley's investigation of charges made by Bolden. The rest of the Bolden file [not yet provided] contains third agency documents, which the Secret Service has referred. Bolden was a Secret Service agent who served briefly on the White House Detail before going to the Chicago office. Bolden maintained that President Kennedy's trip to Chicago in early November 1963, was canceled because of a serious threat for which Bolden claimed he had documentation. Bolden had also pointed out that Secret Service agents were careless about protecting President Kennedy. The review Board can consider whether this portion of the Bolden file is an "assassination record." *Staff recommendation:* this portion of the Bolden file is an "assassination record."

### IV. Abstracts: Computer Printouts on Individuals

The Secret Service has sent 11 abstracts on individuals associated with the Kennedy assassination including Oswald's relatives and associates, Mark Lane, and President Kennedy, whose employer is listed as "unknown." Some contain Social Security Numbers. *Staff recommendation:* all 11 abstracts are "assassination records."

4.5.2.9