

December 3, 1996

Ms. Jane E. Vezeris
Deputy Assistant Director
Office of Administration
United States Secret Service
1800 G Street, N.W.
Washington, D.C. 20223

Re: Review Board Designation of United States Secret Service Material (Chief Rowley
Records, Computer Printouts, and Summary of Procedures) As Assassination Records,
and Open Documents at the November 13-14, 1996 Meeting

Dear Jane:

At its November 13-14, 1996 meeting, the Assassination Records Review Board determined that certain Secret Service materials are "assassination records" under the JFK Act. The Review Board also voted on postponements requested in Secret Service documents.

I am writing in order to provide you with additional information to clarify the designations and the Review Board's votes.

I. Designation of Assassination Records

The Review Board designated as assassination records the following materials responsive to our requests SS-1 (Records from Chief Rowley's Office), SS-4 (Archive Records), SS-6 (Files Cited in Lee Harvey Oswald Printout), and SS-7 (Files on Individuals):

1. "United States Secret Service: The Evolution of Its Protective Policies, Practices and Procedures (1932 to 1973)" (180 pages)
2. "Report of Investigation by Inspector Arvid J. Dahlquist" [on Abraham Bolden] (140 pages). I am returning 5 pages of material enclosed with this file that are not assassination related.
3. "Protect Trip Abstract" Case NR: 127-T73-0001476 and "Protect Subject Abstract" Case

Ms. Jane E. Vezeris
December 3, 1996
Page

NR: 127-CO2-0076251. I am returning other materials attached to your letter of October 29, 1996, that are not assassination related.

4. "Protect Subject Abstract" Case NR: 127-671-0018686 [Richard Albert Lauchli]

5. The following "Protect Subject Abstract[s]" from Case NR: 127-CO2-0034030, included with the November 5, 1996 letter from John Machado to David Marwell:

John Edward Pic
George DeMohrenschildt
Jeanne DeMohrenschildt
Michael Ralph Paine
Ruth Hyde Paine
Mark Lane
President John Fitzgerald Kennedy
Jack Leon Ruby
Marguerite Cleaverie Oswald
Marina Nikolaevna Porter
Robert Lee Oswald Jr.

6. Internal messages from Chief James J. Rowley:

a. 101.50 Issuances, November 1963:

--11-22-63 Rowley memo

b. 101.50 Issuances, December 1963:

--12-4-63 Rowley memo

c. 101.50 Issuances, January 1964

--1-3-64 Rowley memo

--1-9-64 Rowley memo (3 pages)

--1-9-64 Rowley memo

--1-10-64 Rowley memo

Ms. Jane E. Vezeris

December 3, 1996

Page

- 1-15-63 Rowley memo (4 pages)
- d. 101.50 Issuances, February 1964
 - 2-13-64 Rowley memo
- e. 101.50 Issuances, March 1964
 - 3-5-64 Rowley memo (2 pages)
 - 3-6-64 Rowley memo [523.3 section only]
 - 3-9-64 Rowley memo
 - 3-16-64 Rowley memo
- f. 101.50 Issuances, April 1964
 - 4-7-64 Rowley memo
 - 4-10-64 Rowley memo [3 pages]
 - 4-15-64 Rowley memo
 - 4-23-64 Rowley memo
- g. 101.50 Issuances, May 1964
 - 5-6-64 Rowley memo [with sample sheet]
 - 5-5-64 Rowley memo
- h. 101.50 Issuances, June 1964
 - 6-18-64 Rowley memo (2 pages)
 - 6-15-64 Rowley memo (2 pages)
- i. 101.50 Issuances, July 1964
 - 7-24-64 Rowley memo
 - 7-20-64 Rowley memo
 - 7-14-64 Rowley memo
- j. 101.50 Issuances, August 1964

Ms. Jane E. Vezeris
December 3, 1996
Page

--8-26-64 Rowley memo [with sample sheet]

k. 101.50 Issuances, September 1964

--9-28-64 Rowley memo
--9-25-64 Rowley memo (3 pages)
--9-18-64 Rowley memo
--9-17-64 Rowley memo (2 pages)
--9-4-64 Rowley memo (2 pages)
--9-4-64 Rowley memo [route survey]

l. 101.50 Issuances, October 1964

--10-2-64 Rowley memo
--9-29-64 Rowley memo (3 pages)
--10-12-64 Rowley memo
--10-12-64 Rowley memo (2 pages)
--10-13-64 Rowley memo

m. 101.50 Issuances, November 1964

--11-30-64 Rowley memo
--11-20-64 Rowley memo (2 pages)

n. 101.50 Issuances, December 1964

--12-21-64 Rowley memo (2 pages) [Inauguration]
--12-21-64 Rowley memo (5 pages) [Briefings and Duty]
--12-11-64 Rowley memo

I am returning other materials included with your letter of September 30, 1996, that are not assassination related.

II. Records Voted Open in Full

At the November 13-14, 1996 meeting the Review Board voted not to sustain any postponements in

Ms. Jane E. Vezeris
December 3, 1996
Page

the following US Secret Service records:

154-10002-10286
154-10002-10319
154-10002-10340
154-10002-10353
154-10002-10358
154-10002-10422
154-10002-10423

We request that you follow the same procedures for processing documents now designated "assassination records" and reviewed by the Board under the JFK Act as stated in our May 29, 1996 letter and that you complete this process by January 6, 1997, so the Review Board can make its final determinations.

If you have any questions about these issues and procedures, please feel free to call me.

Sincerely yours,

David G. Marwell
Executive Director

enclosures

cc: Mr. Donald Personette

Ms. Jane E. Vezeris
December 3, 1996
Page