

January 7, 1997

Ms. Jane E. Vezeris
Deputy Assistant Director
Office of Administration
United States Secret Service
1800 G Street, N.W.
Washington, D.C. 20223

Re: Follow- up to ARRB Request No. SS-9

Dear Jane:

I have received your letter of December 5, 1996, which responded to my October 10, 1996 letter regarding a request for information (#SS-9). I am writing to follow up on some issues raised in our correspondence.

In your December 5, 1996 letter, you indicated that you were not able to locate any records responsive to our request for PRS/White House Detail Records or "COS" materials. We ask that you examine other boxes of records (listed below) that might contain responsive materials.

In addition, we specifically request that you make available to us the following information and records:

1. Memoranda prepared by PRS before President Kennedy's trip to Texas in November 1963. These materials are described in the enclosed memo by Robert Bouck dated December 3, 1963. In preparing your response, please examine the contents of MNO-85-0008: Box 235, 125.31; Box 237, 600.42 (Dallas, Houston, Austin); Box 238, 600.42(U.S.S.S. Field); Box 240, 602.110 (Austin, Dallas, Houston); Box 251, 619.0 and 650.0; Box 16, 207.1; Box 230, 120.0; Box 236, 600.0; Box 239, 601.0; and Box 252.

2. Administrative File Information. Please provide materials that fully describe Secret Service filing, record management, and disposal procedures in effect in 1963, including any material that describes the numerical categories for filing different types of information in Secret Service offices in 1963. In conducting your search, you

should review all appropriate Secret Service files, including MNO-85-0012, Box 16-B; Box 5-

Ms. Jane E. Vezeris
January 7, 1997
Page 2

B, 132.11 and 140.0; Box 8-B, 102.0; Box 227; and Box 229, 102.9

3. ASAIC Martineau's correspondence. I am enclosing a portion of the HSCA interview with Assistant Special Agent Maurice Martineau (Chicago) which refers to "COS" material in 1963. We ask that you examine files from Chief Rowley's office where Agent Martineau's correspondence for 1963 and 1964 would have been placed.

4. Special Agent Noonan's notebooks and files. I am also enclosing a portion of the HSCA interview with SA Joseph Noonan(Chicago). On page 4, Noonan mentioned that agents from the Chicago office were instructed to send "memos, files and...notebooks to Washington." We ask that you examine your files from the Chief's office in 1963, for Noonan's materials. In preparing your response, please examine the contents of MNO-85-0012, Box 86, 702.21 and 703.1; and Box 229, 111.

We request that you make these records available to us by February 19, 1997.

We appreciate your assistance in this matter.

Sincerely yours,

David G. Marwell
Executive Director

enclosures

cc: Mr. Donald Personette

Zimmerman e:\ss9follow