

	HSCA SUBJECTS	REVIEW BOARD REQUESTS FOR ADDITIONAL INFORMATION	REMAINING RECORDS FROM CORE AND RELATED FILES	MISC.
NOVEMBER	<p>complete negotiation of 1/10 total remaining pages as of 10/31/97^{i ii}</p> <p>"total remaining pages" means all of the unprocessed pages (approx. 190,000) <i>as well as</i> all of the processed pages (approx. 87,624) that still require negotiation</p> <p>by Nov 30: 19,000 unprocessed 8,800 processed</p>	close out 5 of the requests for additional information ⁱⁱⁱ	<p>1: FBI refers records to foreign govts.</p> <p>2: ARRB completes review of Church, Rockefeller, Pike records</p> <p>3: ARRB will submit requests for evidence to FBI on any "ripe" records remaining in core files</p>	<p>1: FBI completes work on Hosty interview</p> <p>2: FBI completes work on Hosty Church Committee testimony</p> <p>3: Lesar FOIA request</p> <p>4: FBI works to complete any outstanding referrals from third agencies to FBI (priority: HSCA referrals)</p>
DECEMBER	<p>complete negotiation of 1/5 total remaining pages as of 10/31/97</p> <p>by Dec 31: 38,000 unprocessed 17,600 processed</p>	close out 5 of the requests for additional information	<p>1: FBI follows up on records referred to foreign govts. and reports answers to ARRB staff</p> <p>2: ARRB completes review of Church, Rockefeller, Pike records</p> <p>3: FBI responds to requests for evidence in core file records</p>	1: FBI works to complete any outstanding referrals from third agencies to FBI (priority: HSCA referrals)
JANUARY	<p>complete negotiation of 3/10 total remaining pages as of 10/31/97</p> <p>by Jan 31: 57,000 unprocessed 19,400 processed</p>	close out 5 of the requests for additional information	<p>1: ARRB completes 1/5 of foreign govt. records</p> <p>2: ARRB reviews FBI/HSCA staff working files</p>	1: FBI works to complete any outstanding referrals from third agencies to FBI (priority: HSCA referrals)
FEBRUARY	<p>complete negotiation of 2/5 total remaining pages as of 10/31/97</p> <p>by Feb 28: 76,000 unprocessed 28,200 processed</p>	close out 5 of the requests for additional information	<p>1: ARRB completes 2/5 of foreign govt. records</p> <p>2: ARRB makes recommendation on how to deal with FBI/HSCA staff working file</p>	1: FBI finishes HSCA referrals by Feb. 28
MARCH	<p>complete negotiation of 1/2 total remaining pages as of 10/31/97</p> <p>by Mar 31: 95,000 unprocessed 37,000 processed</p>	close out 5 of the requests for additional information	<p>1: ARRB completes 3/5 of foreign govt. records</p> <p>2: ARRB reviews HSCA card file at FBI</p>	
APRIL	complete negotiation of 3/5 total	close out 5 of the	1: ARRB completes 4/5 of foreign govt.	

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	remaining pages as of 10/31/97 by Apr 30: 114,000 unprocessed 45,800 processed	requests for additional information	records 2: ARRB makes recommendation on how to deal with HSCA card file	
MAY	complete negotiation of 7/10 total remaining pages as of 10/31/97 by May 31: 135,000 unprocessed 54,600 processed	close out 5 of the requests for additional information	1: ARRB completes foreign govt. records 2: ARRB reviews records labelled "mandatory review"	
JUNE	complete negotiation of 4/5 total remaining pages as of 10/31/97 by June 30: 154,000 unprocessed 63,400 processed	close out 5 of the requests for additional information	1: ARRB makes recommendation on how to deal with records labelled "mandatory review" (presumably not open until 2017 because all are duplicates)	
JULY	complete negotiation of 9/10 total remaining pages as of 10/31/97 by July 31: 173,000 unprocessed 72,200 processed	close out 5 of the requests for additional information	1: ARRB reviews records in JFK Task Force Administrative file to ensure that FBI plan for transfer to NARA is appropriate	
AUGUST	complete negotiation of all pages	close out any remaining requests for additional information		
SEPTEMBER	clean up/ compliance	clean up/ compliance	clean up/ compliance	clean up/ compliance

NOTES

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- i. The FBI and the Review Board agree that we will finish our “negotiations” on 1/10 of the total pages left to be negotiated as of October 31, 1997. As of October 31, 1997, approximately 190,000 unprocessed pages remain to be processed and negotiated, as well as 87,624 pages of records that have been previously processed that need to be negotiated. Thus, each month, we will agree to negotiate 19,000 unprocessed pages and 8,800 previously processed pages. Pursuant to the provisions of the JFK Act, the FBI will have 30 days after the Review Board votes on a particular record (presumably at the next Review Board meeting that occurs after the negotiation of a record) to complete its “post-production” and transfer the records to the JFK Collection at NARA.
 - ii. The FBI and the Review Board agree that, prior to a record being categorized as “ready for negotiation,” the FBI will re-review the record to ensure that it has only redacted information as exempt from the JFK Act where the information is, in fact, exempt. The three primary categories of information that the FBI would claim as exempt from the JFK Act are (1) information under seal of a court (e.g. grand jury information) and (2) tax return information as defined by § 6103 of the Internal Revenue Code.
 - iii. The FBI and the Review Board agree that “closing out” a request for additional information will involve at least the following steps:
 - (1) the FBI will ensure that all requested records have been provided to the Review Board or, if the requested records were not provided, the FBI will explain in writing to the Review Board why the records were not provided (e.g. the records did not exist or were destroyed);
 - (2) the Review Board staff will ensure that it has reviewed all records provided and that it has provided the FBI with a written list of any assassination records the Review Board staff finds in the files;
 - (3) the FBI will ensure that it has reviewed any assassination records located by Review Board staff and provided to the Review Board evidence to support any postponements that it believes are applicable to the records;
 - (4) where necessary, the Review Board staff will ensure that the Review Board has had an opportunity to consider and vote on any outstanding issues in the requested records at the Review Board’s next scheduled meeting; and
 - (5) the FBI will prepare for transfer to the Archivist any assassination records in the requested materials.