

January 12, 1996

The President of the United States
The White House
Washington, D.C. 20500

Dear Mr. President:

On behalf of the Assassination Records Review Board, I am pleased to submit our Annual Report under the Inspector General Act Amendments of 1988 and the Federal Managers Financial Integrity Act for the year ending September 30, 1995.

IG ACT SECTION

The Review Board is an independent agency with a five member Board, a full time staff of approximately 25 employees, and an annual budget of less than \$2.5 million. Under the Inspector General Act, the Review Board is categorized as a non-designated federal entity and therefore is not required to establish an Office of Inspector General.

The Review Board relies on the General Services Administration (GSA)/External Services Branch for all personnel and financial services (including accounting, budgeting, disbursements, and payroll). Because all Review Board disbursements are made by GSA based on proper documentation, e.g. vouchers, the Review Board **will be entering into a contract with the Inspector General (IG) of the GSA for the provision of audit coverage.** However, the contract is not yet operative and no audit has yet been performed. (As of November 1, 1994, the Review Board had hired only five full time staff members and had not yet moved into its offices.) As soon as an external audit is available, it will be forwarded to your office.

For its own part, the Review Board has implementing a **[tracking system]** for all administrative expenses. The Review Board also has recently

As required by the Inspector General Act, identical copies of this letter are being sent to the House of Representatives and the Senate.

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The Review Board supports every effort to maintain efficiency in the Government and strives to contribute to an open and effective Government. If you have any questions regarding this report, please do not hesitate to contact me.

Sincerely,

David G. Marwell
Executive Director