

August 29, 1996

Mr. Edward Butler
The Information Council of the Americas
P.O. Box 53371
New Orleans, Louisiana 70153

Re: Records of the Information Council of the Americas

Dear Mr. Butler:

I am writing to follow up on our two telephone conversations on August 13 and August 14, 1996. Although I had hoped that we would be able to meet at your offices as we had planned, I understand that traffic prohibited you from meeting with me. Fortunately, I believe that we were able to come up with a plan of action by telephone.

In our conversation on Wednesday, August 14, you told me that the Information Council of the Americas (INCA) records are currently stored in three separate locations. With your permission, the staff at the Records Management and Protection, Inc., warehouse showed me the room where you have stored some of the INCA files. There, I saw number of labels on films and boxes that referenced Lee Harvey Oswald. The Review Board remains interested in these and other records in the possession of INCA.

During our conversation, you also told me that you have kept a fairly elaborate index of the INCA materials that you refer to as the "locator files" and that these files are currently in your possession. Thank you for agreeing to conduct a search of your locator files, to identify those INCA materials that you believe might be of interest to the Review Board, and to provide me with a list of the materials that you identify.

The Review Board is still interested in reviewing and perhaps copying some of the INCA files for inclusion in the John F. Kennedy Assassination Records Collection at the National Archives. Because the Review Board is scheduled to complete its work by October 1, 1997, we would appreciate it if you would act promptly in compiling your list and sending it to us in Washington so that the Review Board can decide what steps to take with regard to these files.

If you have any questions, please feel free to call me at (202) 724-0088.

Sincerely,

Laura Denk