

MEMORANDUM

March 8, 1996

To: Jeremy Gunn
 Mary McAuliffe

From: Michelle Seguin

Subject: Review of ARRB CIA Request #1 Materials

On March 6, 1996, I reviewed the materials that CIA provided to the ARRB in response to our first request for information (see letter dated 03/22/95). The CIA produced approximately two archival boxes of documents.

Box I - Materials Provided by the Regulatory Service Group

a) Notices - These announcements seemed to have been distributed to the pertinent offices and individuals when a change in personnel or organization occurred. The notice usually includes a description of responsibilities and may include an attached mission statement. These materials originate primarily from all directorates other than DO and fall within our requested time periods. This type of document is very interesting because it can aid a researcher in determining if and when various task forces and/or offices existed that may not appear on generic organizational schematics. Moreover, the notices could translate into leads for additional records. Pursuant to our mandate, this group of materials could be considered assassination records. However, it does contain many notices from offices and departments that traditionally have no correlation to the JFK assassination story, i.e., many offices within the Directorate of Administration. The situation thus may require separating out such documents before presenting the issue before the Board.

b) Regulations - These guidelines encompass organizational charts and mission statements which fall within the our requested time periods. This collection is much larger than the above and includes information from all four directorates, although not very much from DO. Once again, this type of document is very interesting. These materials, more so than the Notices, represent excellent guides for understanding the goals and tasks of various offices and departments and for illustrating the chain of command within the CIA. Moreover, these documents could clarify various misunderstandings about the functions of some entities within the Agency. Taking these elements into account, this collection would fall within the ARRB's legislative mandate. I consider the "Regulations" more helpful and significant than the "Notices." Once again, this collection does contain documents from offices and departments that traditionally have no correlation to the JFK assassination story and may have

to be dealt with accordingly.

Box II - Materials Provided by the Directorate of Operations

This collection comprises the routing and distribution outlines of, what seems to be, all of the offices within the Directorate of Operations for the late 1950s and 1960s. They include the names of the offices along with their coordinating symbols, office numbers, and locations. This collection does not include schematics or mission statements. (Although, DO provided an organizational chart for the JMWAVE station.) I consider these guides to be extremely useful in determining when certain offices and/or task forces were created and/or eliminated. In addition, these outlines illustrate the organizational structure of various DO offices and thus serve as an effective guide for better understanding the inner workings of the DO. In fact, this source breaks down the organization of Task Force W and SAS. As identification aids, these DO materials could very well be designated assassination records. I strongly believe that the CIA will never allow these records to be released to the public.