

April 3, 1998

VIA FACSIMILE & FIRST-CLASS MAIL

Mr. David Horrocks
Supervisory Archivist
Gerald R. Ford Library
1000 Beal Avenue
Ann Arbor, Michigan 48109-2114

Re: Gerald R. Ford Library Compliance with the JFK Assassination Records
Collection Act, 44 U.S.C. § 2107

Dear Mr. Horrocks:

I am writing to you in your capacity as the designated official responsible for ensuring that the Gerald R. Ford Library ("Ford Library") has complied with the President John F. Kennedy Assassination Records Collection Act of 1992, 44 U.S.C. § 2107 ("JFK Act").

We have reviewed the initial Statement of Compliance submitted by the Ford Library in July 1997. Based on this initial Statement, as well as subsequent work of the Ford Library with the staff of the Review Board, we believe that the Library's searches under the JFK Act have been sufficient to identify all assassination-related materials in its custody. It is our understanding that the only remaining work to be completed consists of the processing of identified assassination records, including most importantly the declassification of records.

Accordingly, we request that the Ford Library submit its Final Declaration of Compliance to the Review Board setting forth the work that the Library has completed under the JFK Act. The Final Declaration should be executed under oath in the form prescribed by 28 U.S.C. § 1746.¹ It is our hope that the Ford Library can complete all its work under the JFK Act and submit its Final Declaration of Compliance by August 3, 1998.

¹ Thus, the declarant would state at the end of the Final Declaration that "I declare under penalty of perjury that the foregoing is true and correct. Executed at Ann Arbor, Michigan, on this ___ day of ____ 1998."

Thank you for your cooperation in meeting the requirements of the Review Board's compliance program under the JFK Act.

Sincerely,

T. Jeremy Gunn
Executive Director

cc: Christopher Runkel, Acting General Counsel
NARA

Steven D. Tilley, Chief, JFK Assassination Records Collection
NARA