

May 21, 1998

VIA FACSIMILE AND FIRST-CLASS MAIL

Ms. Jane Vezeris  
Deputy Assistant Director  
Office of Administration  
United States Secret Service  
1800 G Street, N.W.  
Washington, D.C. 20223

Re: United States Secret Service Compliance with the JFK Assassination Records  
Collection Act, 44 U.S.C. § 2107

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Dear Ms. Vezeris:

In light of the need to complete our work by September 1998, I am writing to address certain remaining issues regarding the Secret Service's compliance with the President John F. Kennedy Assassination Records Collection Act of 1992, 44 U.S.C. § 2107 ("JFK Act"), including submission of the Secret Service's Final Declaration of Compliance. I will first address outstanding matters to be completed under the JFK Act and, second, submission of the Final Declaration.

1. Completion of the Secret Service's Work Under the JFK Act

[Identify all remaining items to be completed -- for example, viewing the Rowley videotape, inspecting logbooks, deciding whether 1961-63 Presidential Trip Surveys should be assassination records, etc.]

2. Submission of the Final Declaration of Compliance

We request that, by August 3, 1998, the Secret Service submit its Final Declaration of Compliance to the Review Board setting forth the Service's work under the JFK Act. In this Final Declaration, the Secret Service should update the information provided in its previous, April 1997 compliance statement. We hope that the work of the Secret Service can be completed by August 3 when it

submits its Final Declaration.

The Final Declaration should be executed under penalty of perjury in the form prescribed by 28 U.S.C. §1746.<sup>1</sup> The request that the Final Declaration be submitted under oath is one that we have made of all Federal agencies under the JFK Act.

Thank you for your cooperation in in meeting the requirements of the Review Board's compliance program under the JFK Act, and please contact us if you have any questions.

Sincerely,

Kim A. Herd  
Senior Attorney

cc: Donald Personette, Deputy Chief Counsel  
Secret Service

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<sup>1</sup> Thus, the declarant would state at the end of the Final Declaration that "I declare under pennialty of perjury that the foregoing is true and correct. Executed in Washington, D.C. on this \_\_\_ day of \_\_\_\_ 1998."

