

Assassination Records Review Board

600 E Street NW ■ Second Floor ■ Washington, DC 20530

July 31, 1995

Arthur R. Goldberg
Assistant Branch Director
Federal Programs Branch, Civil Division
Department of Justice
901 E Street, N.W., Room 1066
Washington, D.C. 20530

Re: Issuance of Subpoenas by the Assassination Records Review Board

Dear Art:

Following our phone conversation last week with Rich Brown, I am enclosing our draft subpoena (*duces tecum*) form. We would very much appreciate your comments and suggestions. We are also interested in any guidance you have on making arrangements for service of subpoenas.

As I mentioned to you, it is our plan to issue subpoenas, as appropriate, to present and former Federal officials, present and former state and local officials, and to private citizens as well. I expect that we will begin to issue subpoenas in mid- to late-August. Although we expect to use our subpoena power sparingly, we do want to be sure that we are in full compliance with all applicable DOJ standards and procedures. Please let me know of any steps or procedures that you wish us to take in conjunction with our issuing of subpoenas.

Sincerely yours,

T. Jeremy Gunn
Acting General Counsel

Enclosure

cc: John Arterberry, Esq. (w/enclosure)
Elizabeth Pugh, Esq. (w/enclosure)
Richard Brown, Esq. (w/enclosure)

