

Waltraud Sails
626 Marphill Loop
Brandon, Fl. 33511
Hm: (703) 684-2946

April 27, 1996

Dear Employer:

I have enclosed my resume for consideration. I would very much like to discuss with you in person how I can contribute to your organization. Should you need any additional information, I will gladly provide it.

Thank you for your time and consideration. I look forward to hearing from you in the near future.

Sincerely,

Waltraud Sails

Enclosure