

July 2, 1998

Ms. Cheryle Gumaer
Air Force Records Officer
AFCIC/ITC
1250 Air Force Pentagon
Washington, D.C. 20330-1250

Re: Declassification Review of Documents Under the JFK Act

Dear Ms. Gumaer:

Confirming our telephone conversation of July 1, 1998, this letter forwards to you records identified by either the ARRB staff, or by other agencies, as likely containing Air Force equities.

Along with the designated records that appear to require declassification review by the Air Force, I have enclosed a copy of the JFK Act (with appropriate portions highlighted and flagged for your convenience), a declassification procedures guide for reviewing documents in accordance with the JFK Act, and an enclosure list (or receipt) that lists the documents transferred (by National Archives document number).

As you delegate review of these documents to various entities within the Air Force, please ensure that a copy of the JFK Act, and a declassification guide, accompanies each set of records.

Inasmuch as the Assassination Records Review Board is scheduled to permanently shut down no later than September 30, 1998, I must ask that the Air Force do all it can to complete declassification review and return these records to the Review Board staff no later than July 30, 1998. The Review Board members are presently scheduled to vote on whether or not to open these records at their August 6, 1998 meeting. In cases where replies have not been received for particular records, the Review Board will infer that the Air Force does not object to its equities in that record being opened in full, and will act accordingly.

Ms. Cheryle Gumaer

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Please contact me at (202) 724-0088 should you have any questions.

Sincerely,

Douglas P. Horne

Chief Analyst for Military Records

Enclosures