

March 15, 1995

Mr. Terry O'Connor  
JFK Assassination Records Review Group  
Federal Bureau of Investigation  
9th Street and Pennsylvania Avenue, N.W.  
Washington, D.C. 20535

RE: Additional Information Request No. FBI-1

Dear Terry:

The ARRB staff has identified some documents that may be helpful for reviewing the Bureau's records. In this regard, we would like to have access to the following FBI documents and manuals to the extent they were in effect from 1959 to 1965:

- (a) the FBI Manual of Rules and Regulations ("MRR");
- (b) the FBI Manual of Administrative Operations and Procedures ("MAOP");
- (c) the FBI Manual of Instructions;
- (d) the FBI Manual of Investigative Operations and Guidelines

*("MIOG");*

*(e) the FBI Agent's Handbook; and*

*(f) FBI organizational charts and personnel directories.*

*We understand that some of the manuals identified in (a) through (e) above superseded others in the course of time, so that some may not have been in effect between 1959 and 1965. If the manuals were not then in effect, we would appreciate your so notifying us and identifying any others that may have been in effect.*

*We would also like to obtain, if possible, a list of all FBI files identified for review under the President John F. Kennedy Assassination Records Collection Act, stating the FBI office, case file number, and case name for each such file. If such information is not readily available, we would like to discuss with you how best to ascertain which records the FBI has identified for review under the Act.*

*Thank you for your continuing cooperation.*

*Sincerely yours,*

*David Marwell  
Executive Director*

*cc: Jeremy Gunn  
Phil Golrick*