

MEMORANDUM

To: Board Members

From: T. Jeremy Gunn

Date: July 16, 1998

Subject: Enclosures

Jack called this afternoon and asked that I prepare a comprehensive memorandum for the Board on transition issues. I think it makes sense to provide such information to you in two parts. The first would be our All Agencies Tracking Chart (enclosed). This identifies the principal outstanding issues with each agency. We held a comprehensive meeting on this earlier this afternoon and the chart is up-to-date. The second would be to provide you with a memorandum that identifies all other issues. I started such a memo on Tuesday, although it is (as of now), principally in bullet form. I have discussed this at some length with Laura and Tracy. I will continue to work on this second memo tomorrow in preparation for the Board meeting on Monday, although it will still be principally in bullet format. It nevertheless will provide you with a basic background on the principal open issues. I will continue to work on it and expand it during the upcoming week. I have told Laura and Tracy that, in addition to these resources, they should not hesitate to contact me regarding any additional issues or on any problems for which I may be of assistance.

Today's FedEx package includes the following materials:

Materials Pertinent to the July 20-21 Board Meeting

- Draft Agenda for July 20-21 Meeting
- Minutes of July 8, 1998 Open Board Meeting
- All Agencies Tracking Chart (discussed above)

Background Materials for Your Information

- Compliance letter to CIA
- Release on BriLab
- Letter to Henry Hyde
- Letter to Peter Dale Scott
- NBC Settlement Agreement
- Letter to Frank Hunger
- Letter from Taylor Lawrence