

February 10, 1998

Dr. Page Putnam Miller
Director
National Coordinating Committee
for the Promotion of History
400 A Street, SE
Washington, D.C. 20003

Dear Page:

It was a pleasure having lunch with you and discussing the issues related to the Board's upcoming conference.

I am writing now to confirm the oral invitation to join the Board for a meeting in Washington, D.C., on April 14, 1998, from 10:00 to 4:00. As we discussed, the purpose of the meeting is to discuss criteria, standards, and methods for declassification and release of Federal Government records. Attendees will include officials from government, academe, and the private sector.

In its work, the Review Board and its staff have acquired a sophisticated expertise on declassification issues and have applied the unique standards of the JFK Act to the records of numerous agencies, including the CIA, FBI, NSA, Secret Service, and the Departments of Justice, State, and Treasury. The standards for release of records under the JFK Act are much broader than those of either the Freedom of Information Act or Executive Order 12958. As it prepares its Final Report, the Review Board is considering whether it should make recommendations to Congress and the President based upon its experience in dealing with declassification issues.

The Review Board believes that you would be able to make a valuable contribution to a discussion of several inter-related issues, including standards for declassification, procedures for improving and expediting government-wide declassification efforts, and proposals for clarifying and improving records-management procedures. There will be no need for you to prepare a paper or materials for this discussion, although we would be pleased to receive copies of papers on the topic that you would like to share with the Review Board or to have distributed to other participants.

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The Board was very pleased to hear that you will be able to join them.

Sincerely,

Dr. T. Jeremy Gunn
Executive Director