

April 21, 1998

Linda Cipriani, Esq.  
Attorney-Advisor  
Office of General Counsel  
Central Intelligence Agency  
Washington, DC 20505

Dear Linda:

I am enclosing the résumé of the Senior Attorney on our staff, Kim A. Herd. I strongly recommend her to you as a candidate for a position in the Office of General Counsel. Although Kim has been at our office only a few months, I can recommend her without reservation as a conscientious, thorough, and talented attorney. We have particularly benefitted from her experience as a prosecutor.

In addition to her legal talents, she has personal qualities that would make her an asset to your office. She does not hesitate to reach and express her own independent judgments, but she also demonstrates a willingness to understand different perspectives and to cooperate with the work of our office as a whole. She obtained her Top Secret security clearance in, I believe, record time for our agency.

I would be most pleased to discuss her merits further with the appropriate people in your office.

Sincerely,

T. Jeremy Gunn  
Executive Director and General Counsel

Enclosure