

September 21, 1995

Ms. Maxine Drane
PO Box 594
Clinton, LA 70722

Dear Ms. Drane:

By way of introduction, the Assassination Records Review Board (ARRB) is an independent federal agency created to oversee the identification and release of records related to the assassination of President John F. Kennedy.

The ARRB was established by the President John F. Kennedy Assassination Records Collection Act of 1992 (PL 102-526) and was signed into law by President George Bush. The law gives the ARRB the mandate and authority to identify, secure, and make available all records related to the assassination of President Kennedy. I am enclosing some explanatory material.

The scope of the Review Board's mandate includes assassination-related records in the custody of federal agencies, local and state government entities, as well as those in the private sector. Very often we interview and speak with people who may have information about assassination related records and where the Review Board should look to find those records.

I understand you are a retired employee of the East Louisiana State Hospital in Jackson. As you are undoubtedly aware, over the years many people have said the Lee Harvey Oswald applied for a job at the hospital in the summer of 1963. I understand you may have worked in the personnel department at that time. I will be in the Clinton - Jackson area on Wednesday October 5, 1995 and would appreciate the opportunity to meet with you at your home or some other convenient location to gather your recollections of some of the events at the hospital in the early 1960's. May I call you closer to that time to set an appointment for that morning? Thank you.

Please call me at 202/724-0088 ext. 229 if you have any questions before I call you. Thank you in advance for your time and cooperation.

Sincerely,

Anne Buttimer, Esq.