

September 28, 1995

Ms. Jill Jordan
Acting Director of Public Works Department
320 East Jefferson Boulevard, Room 101
Dallas, Texas 75203

Dear Ms. Jordan:

By way of introduction, the Assassination Records Review Board (ARRB) is an independent federal agency created to oversee the identification and release of records related to the assassination of President John F. Kennedy.

The ARRB was established by the President John F. Kennedy Assassination Records Collection Act of 1992 (PL 102-526) and was signed into law by President George Bush. The law gives the ARRB the mandate and authority to identify, secure, and make available all records related to the assassination of President Kennedy. I am enclosing a copy of the act and some explanatory material.

The scope of the Review Board's mandate includes assassination-related records in the custody of federal agencies, local and state government entities, as well as those in the private sector. The category of local records could include maps of Dealey Plaza and the surrounding area circa 1963 as well as street construction plans, bridge construction or repair plans, work orders for the placement of signs, curbs, etc. in the Dealey Plaza area. We are seeking maps, blueprints, plans, correspondence and related records that were part of the everyday records of the Dallas Public Works Department in the weeks prior to and after the assassination. This list is not exhaustive but is meant to provide some framework to our request.

As a first step, I would appreciate your naming a point of contact in your organization who could meet with my staff to discuss this issue.

I look forward to hearing from you at your earliest convenience.

Sincerely,

David G. Marwell
Executive Director

Enclosures