

January __, 1997

Dear Mr. __:

I am writing to you on behalf of the Assassination Records Review Board, an independent Federal agency established pursuant to the John F. Kennedy Assassination Records Collection Act, 44 U.S.C. § 2107 (Supp. V 1994). The Review Board, whose members are appointed by the President and confirmed by the Senate, is responsible for collecting records and information related to the assassination of President Kennedy. The Review Board is not seeking to reach conclusions regarding the assassination but primarily is concerned with locating, identifying, clarifying and making available to the public assassination records. I am enclosing some explanatory materials about the Review Board and its mandate.

As part of our efforts to locate assassination records, we are contacting all of the beneficiaries of the estate of Harold and Evelyn Lincoln. Our review of the Lincolns' wills and the inventory of the Lincolns' estate indicates that some of the items left by the Lincolns may be assassination records. In order to make this determination, we are seeking to locate and review any diaries, notes, papers, correspondence, appointment books or other materials bequeathed by the Lincolns that may directly relate to or provide historical context to the assassination of President Kennedy. We have already contacted the John F. Kennedy Library and obtained their cooperation with our efforts.

A member of our staff will be telephoning you in the near future to discuss potential assassination records among the items left to you by the Lincolns. If you have any questions, please feel free to contact Brian Rosen, an attorney on our staff, at the number listed above. We look forward to talking with you soon.

Sincerely,

David G. Marwell
Executive Director

cc: David J. Glassman, Esq.