

MEMORANDUM

TO: Board

FROM: David G. Marwell

DATE: December 6, 1995

SUBJECT: Upcoming Board Meeting

I am concerned at the lack of productivity at the last Board Meeting. There were a number of contributing factors, including the long briefing by the Secret Service and CIA's last-minute (and awkwardly timed) presentation. However, I accept a large measure of responsibility for not having presented an appropriate agenda and not exerting appropriate pressure to get through what we needed to. For this meeting, we will present a much more detailed agenda that sets achievable (albeit ambitious) goals. We will be able to meet these goals only if the meeting proceeds with an appropriate focus and sense of purpose. The staff will do its part and we hope that Board members will endeavor to be present and on time. We would like to start at 8:30 a.m. Please let us know if this would be possible.

With the exception of a small number of FBI records, we will devote the entire meeting to CIA records. As you all know, we have planned for some time to address the issue of CIA true names at this meeting. Although a briefing by the CIA has not been entirely ruled out, we have encouraged the CIA to provide their evidence in writing. The Agency has agreed to do so and will provide written evidence to the Board for each name that they wish to postpone. In addition, we will be presenting a range of records relating to station issues that the staff has reviewed pursuant to the guidelines that were discussed at the last meeting.

I will not be present on the 12th because my wife's surgery is scheduled for that day. I plan to be present on the 13th.