

Assassination Records Review Board
600 E Street NW ▪ Suite 208 ▪ Washington, DC 20530

February 14, 1995

TO: Bernie Gattozzi, Deputy Director
Security and Emergency Planning Staff (SEPS)
Department of Justice

FROM: Sheryl Walter, General Counsel
Assassination Records Review Board (ARRB)

RE: SEPS Assistance with ARRB Adjudications
for Security Clearances for ARRB staff

At the request of David Marwell, the ARRB's executive director with whom you met yesterday morning, I am forwarding a draft memorandum of understanding that outlines terms to govern your office's agreement to provide supporting assistance and guidance to the ARRB in its adjudication of staff security clearances.

I used as a guide in preparing this draft the memorandum of understanding between then-President-elect Clinton and the Attorney General governing the FBI's conduct of background investigations for the Clinton administration. I have bracketed text about which I was unclear whether it should be included here or requires your input. There are likely

other provisions that you may wish to revise or add.

Please give me a call after you've had a chance to review this. (Our office's main phone number is (202) 724-0088; the fax number is 724-0457. The Review Board greatly appreciates your office's assistance on this matter. I look forward to working with you on it in the future.

Enclosure

cc: David Marwell