

August 30, 1995

Lt. Col. Francis X. McGovern
Chief, Records Management Division
Department of the Air Force
SAF/AAIQ, 1610 Air Force Pentagon
Washington, DC 20330-1680

Re: Department of the Air Force Compliance with the JFK Assassination Records Collection Act, 44 U.S.C. § 2107

Dear Lt. Col. McGovern:

As you are aware, Col. Kevin A. Collins has named you the liaison between the Department of the Air Force and the Assassination Records Review Board. The JFK Assassination Records Collection Act of 1992, 44 U.S.C. § 2107, requires all Government offices to search for and identify all records related to the assassination of President Kennedy. Some departments (including DOD) have not yet communicated this statutory requirement to all agencies or divisions under their control.

In order to facilitate the gathering of all Department of Defense records, the Review Board has submitted a letter to DOD which requests that the Secretary of the Air Force issue a service-wide "all hands" directive which will explain the provisions of the JFK Records Act, and direct all components of the Air Force to search for and identify all records related to the assassination of President Kennedy.

For your convenience, enclosed here is a copy of that letter to DOD (which includes a sample, or draft model servicewide directive, as well as a similar product issued by the Secretary of the Army in April, 1993).

You will note that in our letter to DOD, we requested that all DOD Services, Offices, and Agencies comply with the provisions of the JFK Act and submit a report to the Review Board by November 15, 1995.

In the near future I and perhaps one other member of the staff would like to pay a call on you in your office to better explain the requirements of the JFK Act, and to answer any questions which you may

have regarding the implementation of the Act.

We look forward to working with the Department of the Air Force to further the objectives of the JFK Act, and compile the most complete record possible of the events surrounding the assassination of President John F. Kennedy.

Please feel free to contact either me or Jeremy Gunn at (202) 724-0088 should you have any questions whatsoever.

Sincerely yours,

David G. Marwell
Executive Director

Enclosures