

November 29, 1996

By U.S. Mail

Ms. Megan Desnoyers  
Supervisory Archivist  
John Fitzgerald Kennedy Library  
Columbia Point  
Boston, MA 02125

Dear Megan:

Per your request, attached please find the "punch list" of records we believe still need to be examined for assassination records, declassified, and opened to the public. Unfortunately, our historical memory of what has and has not been done departed with Mary in October. The attached "punch list" was compiled from her--sometimes contradictory and often incomplete--notes and records; thus its delay in reaching you. The punch list is accurate and complete to the best of our knowledge but we recognize that it may contain errors or out of date information. We would welcome any corrections or additions you may wish to suggest.

We also recognize that some of these "punch list" items are still unprocessed by the Library but nonetheless must be examined for assassination records. We are open to suggestions as to the best way to proceed. We are planning to send three ARRB staffers to the Library to examine records for several days sometime in the next few months.

The attached "punch list" is organized as follows:

Tab A	National Security Files Already Reviewed by ARRB
Tab B	Other National Security Files of Possible Interest Which Have Not Been Reviewed
Tab C	NSF: Working Files for Komer and Saunders for Near East and South Asia
Tab D	President's Office Files - Papers of President Kennedy
Tab E	Personal Collections Other than WH and RFK
Tab F	President's Office Files - Presidential Recordings - Meetings Recordings
Tab G	President's Office Files - Presidential Recordings - Telephone Recordings
Tab H	Closed RFK Files to be Reviewed - RFK Confidential File
Tab I	Closed RFK Files to be Reviewed - RFK National Security Files
Tab J	Closed Oral Histories
Tab K	Open Oral Histories

I hope this "punch list" proves to be helpful in organizing the records which still need to be reviewed.

I look forward to your suggestions as to the most efficient way to proceed.

Sincerely yours,

T. Jeremy Gunn  
General Council  
Associate Director for Research and Analysis