

November 29, 1996

Ms. Megan Desnoyers
Supervisory Archivist
John Fitzgerald Kennedy Library
Columbia Point
Boston, MA 02125

Dear Megan:

I apologize for taking so long in getting back to you with our list of items that will need to be completed during the upcoming year. Mary's departure left a gap in our institutional knowledge. Dr. Michelle Combs has worked hard to compile the enclosed draft tables of records that will need to be reviewed and processed and has recorded our understanding of where we stand in the review process. Although we have attempted to make the attached tables accurate, we would very much appreciate any corrections that you can identify.

We have attempted to break down the records into ten subject groups and have organized the tables accordingly. They are:

Table A	National Security Files Already Reviewed by ARRB
Table B	Other National Security Files of Possible Interest (not yet reviewed)
Table C	NSF: Working Files for Komer and Saunders for Near East and South Asia
Table D	President's Office Files - Papers of President Kennedy
Table E	Personal Collections Other than WH and RFK
Table F	President's Office Files - Presidential Recordings - Meetings Recordings
Table G	President's Office Files - Presidential Recordings - Telephone Recordings
Table H	Closed RFK Files to be Reviewed - RFK Confidential File
Table I	Closed RFK Files to be Reviewed - RFK National Security Files
Table J	Closed Oral Histories

It is our understanding that some of the files have not yet been processed by the JFK Library. For these records, we are eager to hear your suggestions as to how we might be able to conduct a search for assassination records without interfering with your work schedule.

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I think that it might be very helpful and less confusing for all of us if we work henceforth from common file-tracking documents. If the enclosed tables provide such a starting point, we would be pleased to send you electronic versions of them. If you have another idea, we would be interested in hearing your suggestions.

We would like to schedule another visit to the JFK Library in order to complete our review and identification of assassination records. I would anticipate that we would send three people for 3-4 days. Please let use know when such a visit would be convenient for you.

Sincerely yours,

T. Jeremy Gunn
General Counsel
Associate Director for Research and Analysis

Enclosures